Instructions on registration at Eventbright.com for ICRB-2024

Step 1: Open URL.

Step 2: Click on “Get Tickets”.
We use Eventbright for the registration of ICRB-2024. Each registration is considered as “purchasing a ticket”.

It shows ticket price at $300/each. Please note this is before any fees the Eventbrite website charges.

Step 3: Click “Check out”.
On this page you can see that the total fee to be paid for each person is $300 plus $21.96, which is $321.96. We understand the fee rate is high. But it is still saving money for the conference because we don’t need to hire people to build the website and handle the money transactions.

Screenshot after clicking “get tickets”.

9th International Congress of Rabbit Biotechnology and Large Animal Models
August 9 - 8am - August 12 - 5pm EDT

General Admission
1 x General Admission
$300.00 + $21.96 Fee
Sales end on Aug 9, 2024

Order summary
1 x General Admission
Subtotal $300.00
Fees $21.96
Total $321.96
**Step 4**: Fill in “Billing information”.
Now you are at the page shown below. The first part is the “Billing information”. Here please fill in the name and email of the person who is the credit card owner. For example, if Jie Xu is registering the conference, but he is using the school’s credit card. The name on the school’s credit card is “Melissa McCotter”. In this section, he will need fill in Melissa McCotter’s name and email information. Melissa will receive a copy of the registration receipt.

![Checkout page](image)

**Billing information**

Instructions: (1) Please provide the name and email of the credit card holder in the "Billing information" (top section). (2) Please provide attendee's information in the "Ticket" section.

- **First name**
- **Last name**
- **Email address**
- **Confirm email**

* Required

- Keep me updated on more events and news from this event organizer.
- Send me emails about the best events happening nearby or online.

Screenshot of the “Billing information” page.
Step 5: Fill in the conference attendee’s information in the “Ticket 1 General Admission” section.
Here you fill in the information of the person who is attending ICRB-2024.

**Ticket 1 · General Admission**

- [ ] Copy buyer information
- [ ] Same as billing information.

First name *  
Last name *

Email address *

Attendee's Job title *

Attendee's employer *

Screenshot of the “Ticket General Admission” page.
Step 6: Fill in the payment information. The Eventbright site accepts Applepay, credit or debit card, and Paypal.

By selecting Apple Pay, I agree to the Eventbrite Terms of Service.

Screenshot of the Payment page.
**Step 7: Confirmation**
After you complete the payment, you will receive an email confirmation from Eventbrite. The title of the email will be something like “Your Tickets for 9th International Congress of Rabbit Biotechnology”. Keep this to your record. This is the proof of registration to ICRB-2024.

Screen shot of a “ticket” to ICRB-2024